

**REDLANDS ART ASSOCIATION  
MARGARET CLARK ART EDUCATION ENDOWMENT FUND (MCAEEF)**

**GRANT APPLICATION**

The Margaret Clark Education Endowment Fund was established by the Redlands Art Association to offer a wide range of art programs for the enrichment of the Redlands community.

**Application Procedure:** Complete this application form. Mail your application to MCAEEF Art Education Programs, Redlands Art Association, 215 E. State Street, Redlands, CA 92373.

The MCAEEF committee will review your application at its next monthly meeting and contact you.

**Application Form:** Check the one most appropriate.

<input type="checkbox"/> Public/Private School	School Name _____
<input type="checkbox"/> Other organization	Organization Name _____
<input type="checkbox"/> Individual	Name _____
<input type="checkbox"/> Other	Explain _____

**Application Date:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Project will serve (population)** \_\_\_\_\_

**Project Description:** Explain the elements of your project, including- What specific, measurable goals have you set and how will you know if your project has been successful?

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**Rational for Project:** For example: How does this project support art education in Redlands and/or surrounding areas? Why do you feel your project is necessary and/or appropriate? Are other funding sources available to you?

**Time Line for Project:** (must be in current fiscal year (July 1-June 30))

Start Date \_\_\_\_\_ End Date \_\_\_\_\_

**Requested Budget:** List expenses as accurately as possible.

Cost of Materials:	_____	Examples	_____
Cost of Human Resources:	_____	Examples	_____
Other Costs:	_____	Examples	_____
Total Grant Amount:	_____		

**Name of Applicant/s:** \_\_\_\_\_

Contact Phone/s: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**IF A SCHOOL, PRINCIPAL SIGNATURE:** \_\_\_\_\_

**It is understood that if this grant is approved, the applicant agrees to complete an end of project report and expense summary. (Report form to be provided.) If these reports are not received, further grant applications will not be accepted. IF THE ENTIRE AMOUNT (WITHIN \$100) IS NOT SPENT, THE REMAINING AMOUNT WILL BE RETAINED BY THE SCHOOL/ORGANIZATION AND WILL BE DEDUCTED FROM THE AMOUNT AWARDED THE FOLLOWING YEAR. IF A NEW GRANT APPLICATION IS NOT SUBMITTED, THIS REMAINING AMOUNT MUST BE RETURNED TO THE REDLANDS ART ASSOCIATION BY THE END OF THE FISCAL YEAR.**

**FOR MCAEEF COMMITTEE ONLY:**

Questions, Suggestions, Comments:

\_\_\_\_\_ Grant Approved

\_\_\_\_\_ Grant Not Approved

SIGNATURE OF COMMITTEE CHAIR: \_\_\_\_\_ DATE: \_\_\_\_\_